## **Community Impact**

## **Volunteer Rights**

- To do meaningful and satisfying work.
- To be carefully assigned to projects which meet your interests and needs.
- To be oriented to the agency its mission, goals, staff, activities, and policies.
- To be trained appropriately for your work.
- To receive supervision and guidance throughout your community service experience.
- To show initiative and leadership.
- To voice your opinion and have input into program planning and implementation.
- To be treated as a co-worker.
- To have your service hours documented (certificate or letter) upon request.

## **Volunteer Responsibilities**

- Participate in community service projects with enthusiasm and commitment.
- Be open and honest with the agency about your expectations and abilities.
- Agree to do only what you are qualified to competently handle and realistically accomplish.
- Participate in the intake and orientation process (background checks, paperwork, training, etc.).
- Maintain confidentiality and privacy with regards to agency information, clients, and personnel.
- Fulfill time and task commitments.
- Provide timely and constructive feedback to the agency if necessary.
- Be comfortable saying "no" if necessary.
- Remember that you represent the Junior League of Greater Alton to the greater community.
- Clean up after any project.
- Learn from your community service experience.